

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 23, 2006
2:30 p.m., PH 101

MINUTES

Present: A. Akinsete, S. Dodd, F. Lozano, D. Van Tassel, R. Lee, E. Luna, E. Crook, M. Machado, S. Carr, J. Maringer, J. Pruitt, J. Olivas, L. Tenney, R. Hernandez, K. Campbell, A. Oropeza

I. Call to Order

The meeting was called to order by Susan Dodd at 2:34 p.m.

II. Agenda Adjustments

None

III. Approval of Consent Agenda

A. Minutes of September 25, 2006

B. Minutes of October 9, 2006

C. Modification to Existing Course – Form C

1. CSIS 122 – Computer Keyboarding

MSC (J.Maringer/E.Luna) to approve.

IV. Issues

A Discussion

1. Statewide Minimum English and Math Requirements, Effective 2009

Susan Dodd reported that the new minimum English 1A and intermediate math requirements will be effective Fall 2009 at the latest. Alternative courses in a major that meet the same rigor can be substituted, such as business math, journalism writing, etc. Students will be able to test out of the requirement. John Pruitt stated that the new requirements will have implications for support services such as testing, tutoring, and the number of sections we offer. We should also review the remedial course offerings so the rungs on the ladder make sense; as well as review our degrees to make sure students meet the requirements. John would like to develop a computerized, walk-in assessment center instead of the paper and pencil system we currently have, that can help with the requirement. Enrique Luna stated that the new requirement may also impact financial aid eligibility because it may take more units for some students to complete the requirements. Susan asked committee members to discuss this issue with their departmental colleagues for input.

2. Curriculum Reporting for Community Colleges

Susan reported that community colleges will be required to use the same course numbers to unify the courses, accurately report courses, and eliminate duplicates in the system. Bonnie Donovan will have more information at the next meeting.

V. Curriculum

A. New Business

1. New Course Proposal – First Reading

- a. AFT 131 – Aviation Flight Technology
MSC (D.Van Tassel/E.Crook) to approve. Sherrean Carr will change the course number since it is a new course and consider/review with the instructor an advisory completion of Math 400 or 402.

2. New Course Proposal – Second Reading

- a. CSIS 43 – C Programming
MSC (J.Maringer/M.Machado) to approve (aye – 9, no – 4).
Dennie will review the course learning outcomes and include the credit/no credit option in the description. There was discussion regarding writing an accurate reflection of the learning outcomes. It was agreed that the process needs to be reviewed so it does not become a check-off system and that courses will be more stringently reviewed for compliance before being placed on the agenda. It was suggested that curriculum could also be reviewed departmentally before moving forward. Jesus stated that delays will affect the articulation process; November 15 is the last day to submit courses for articulation. It was also agreed that a refresher/training workshop regarding learning outcomes is needed if we want to raise the standard of how the committee reviews curriculum. It was suggested that this could be a topic for staff development day or to use the additional flex days next year. Adrienne will email links of other college websites for models, and give a review at the next meeting. After discussion, it was agreed that the curriculum process will be kept moving forward while progressing toward the standard.
- b. PE 75 – Sports Conditioning
MSC (K.Campbell/E.Crook) to approve. Susan will review the learning outcomes.
- c. PE 76 – Marathon Running
MSC (J.Olivas/J.Maringer) to approve. Susan will review the learning outcomes.

3. Modification to Existing Course – Form C

- a. HE 2 – Human Sexuality
MS (E.Luna/E.Crook) After discussion, item was withdrawn. The learning outcomes need to be reviewed.
- b. JLE 185 – Field Training program
MSC (D.VanTassel/E.Crook) to approve (aye - 12, no – 1). Enrique stated that the method of instruction is a description; it does not say how the material will be covered. Susan will make sure this gets corrected.

4. Distance Education – Form D

- a. HE 2 – Human Sexuality
Withdrawn

5. Modifications to Existing Degrees or Certificates

- a. Business Computer Programming, Degree Certificate

MSC (K.Campbell/J.Olivas) (aye – 9, no – 4).
Dennie will fill in the effective date (Spring 2007), and include a full explanation for the change.

VI. Adjournment

The meeting was adjourned by consensus at 3:58 p.m.